

YSGOL CAER DREWYN

PROSPECTUS/ PROSPECTWS



Updated October 2024.





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**Ysgol Caer Drewyn,
Clawdd Poncen,
Corwen.
Sir Ddinbych.
LL219RT**
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www.ysgolcaerdrewyn.co.uk
'Plant yn gyntaf'



*Pennaeth/Headteacher
Mrs. Jayne Davies B.ed
(Hons)*

**Caer Drewyn C. P.
Clawdd Poncen,
Corwen.
Denbighshire
LL21 9RT**
[01490] 412418
'Children come first'



Dear Parents,

Choosing a new school is an important decision and I hope that information provided within the prospectus will help you to understand more about life at Ysgol Caer Drewyn and what our school can offer your child.

Our school believes in fostering a happy and hard working atmosphere based on sound interpersonal relationships between children and staff. We constantly strive to create a school environment that is caring and stable. Our school mission statement is; 'Children come first'.

Our main aim is to provide a caring, friendly and stimulating environment where each child is treated as an individual and actively encouraged to do the best that he/she can, socially, morally and academically. For this to occur there must be a true partnership between teachers, parents and pupils. The school belongs to all of us.

The needs of every individual child is met by work, planned at the level which best suits the ability of the child. This we endeavour to do within our curriculum for Wales.

The staff in our school are dedicated to raising standards in all areas of the curriculum. We place a strong emphasis on basic skills (literacy, numeracy and information technology) and learning to learn.

To conclude, we plan to make your child's years in our care, happy, memorable and rewarding. We hope that the supportive links between home and school will thrive and we look forward to a long and happy liaison.

Mrs. J Davies
Headteacher



© Tempus

School staff

Head teacher	Mrs. Jayne Davies
Deputy Headteacher Year 1&2 teacher (Reception in the afternoon with Yrs 1 &2)	Mrs. Emma Vaughan Evans
Nursery, & Reception teacher (Job share)	Mrs Eleanor Roberts (currently on secondment)
Nursery, & Reception teacher Mornings Only	Mrs Michelle Theobald-Beaumont
Year 3&4 teacher	Mrs Charlotte Davies
Year 5&6 teacher	Miss Zoe Lewis
ALNCo	Mrs Michelle Theobald-Beaumont
Teaching Assistants	Miss Allyson Griffiths Miss Nicola Griffiths Miss Catherine Veasey Miss Mel Jenkins
School secretary	Mrs Ffion Bramhall
School cook	Ms Lindsay Warburton
Cooks Assistant	Mrs Angela Gough
Caretaker	Mr Gary Richards
Breakfast Club	Miss Nicola Griffiths Mrs Angela Gough
Cleaner	Mrs Angela Gough Mrs Holly Roberts



School Governors



Chair of Governors Community Governor	Cllr Gordon Hughes
Vice Chair of Governors LEA Governor	Mrs Linda Williams
Parent Governor	Miss Zoe Lewandowski Mrs Clare Gallagher Mrs Nicola Davies Mrs Emma King
LEA Governor	Mr Andrew Ventre Mrs Linda Williams
Community governor	Mr Jeff Eggington Mrs Michelle Youds Cllr Alan Hughes
Teacher Governor	Mrs Emma Vaughan-Evans Mrs Becky Mollison-White
Additional Community Council Governor	Cllr Gordon Hughes
Clerk	Mrs Ffion Bramhall



Mr Gordon Hughes
Chair of Governors



Mrs Ffion Bramhall
Clerk of Governors

AIMS OF THE SCHOOL AND MISSION (Aims and objectives)

Ysgol Caer Drewyn is currently in Category 4 where learners are taught mainly through the medium of English with Welsh taught as a second language. We will be moving to T2 as we move forward with learners being taught using and English equally—50% of the curriculum in English and 50% in Welsh within a caring and disciplined framework, the school endeavors to provide a balanced education in the fullest sense and to encourage pupils to develop their individual personalities, interests and potential to the full.

We aim:

To become like a family, involving parents, pupils, staff and the whole community working together, in which good relationships and communications exist.

To participate in a variety of sporting and cultural events, both in school time and outside school time.

To ensure everyone will have a clear idea of what skills need to be achieved at each level.

To ensure every child will be allowed the opportunity to participate in any activities.

To ensure children will leave the school having been encouraged to think for themselves and believe in their own ability to achieve.

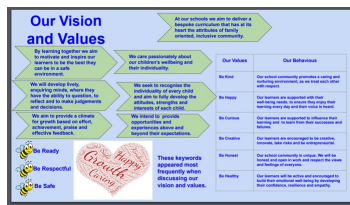
To ensure children will have an awareness of their own uniqueness.

To ensure children will learn in a secure, safe, nurturing environment.

To ensure children have the opportunity to learn Welsh and develop an appreciation of their Welsh heritage and culture.

In summary our main objective is to foster the development of the “whole child”. In doing this we aim to involve the pupils in each of the following areas of learning and experience:

- | | | |
|----------------------------|-----------------|------------------|
| 1. Aesthetic and Creative | 4. Physical | 7. Moral |
| 2. Human and Social | 5. Scientific | 8. Spiritual |
| 3. Linguistic and literary | 6. Mathematical | 9. Technological |



**Mission Statement/
Children come first/**

**Datganiad o fwriad
Plant yn Cyntaf**

‘Ysgol Caer Drewyn endeavours to provide a balanced education in the fullest sense and to encourage pupils to develop their individual personalities, interest and potential to the full’.



SCHOOL SITE

The school was opened in 1982 and is of a modern, semi-open plan design. The classrooms are attractively laid out and the school's excellent facilities include:

- A modern purpose built hall with apparatus for P.E., Drama, Music and Movement; School productions and assemblies
- Well stocked school libraries
- Very attractive school grounds which include two playgrounds, two outdoor teaching areas, outdoor stage areas, a gazebo, forest school area, two fun trails, an orchard and an outdoor vegetable patch.
- Computers, chrome books and i-pads within classrooms.
- Well resourced classrooms—all with interactive Clevertouch screens.
- The Ystafell Enfys Elsa support room.
- A PPA/resource room.
- Meeting room

ORGANISATION

At present Ysgol Caer Drewyn accommodates over 80 full time children aged 3-11. There is 1 intake of children at the beginning of the school year in September.

Pupils are admitted to the Nursery in the September following their 3rd birthday. They are offered Nursery Education for 5 sessions per week. Children are admitted into the Reception Infants Class for full time education in the September following their 4th birthday. Within the school there are 32 foundation learning classes and 2 Junior classes. Teaching Hours: Infants 22 hours, Juniors 23.5 hours.

SCHOOL SESSIONS

Morning

Afternoon

Nursery 8.55 am to 11:25am

Foundation Learning 8.55 to 12 noon 1 pm – 3.10 pm (Afternoon play session)

Juniors 8.55am to 12 noon 1 pm – 3.10 pm

It is important that your child arrives punctually at the start of every school session.



TRAVELLING TO SCHOOL

The school encourages parents to walk; cycle or share lifts when bringing their children to school. We ask for everyone's cooperation in ensuring the children's safety. The school's Eco Committee stress the need for parents to think of the environment when considering ways of travelling to school.

Pupils access the school through the pedestrian gates only. We annually hold cycle proficiency training for children in Years 6 as well as Kerbcraft training for children in Years 1 & 2. Cycle storage racks are available for pupils to use.

We have a bus which collects pupils from town during Winter months and also taxis which collect children from some locations. Please call and see the headteacher or school secretary about any transport issues.

LEAVING THE SCHOOL

No child will be allowed out of school during school hours without a written request addressed to the Head teacher and signed by the parent. Infants will not be allowed to leave the school premises, under any circumstances, unless a parent or other responsible person, known to be acting on behalf of the parent collects them.

ADMISSION

The entry of children into schools is controlled and administered by Denbighshire County Council. Their policy can be found on their website www.denbighshire.gov.uk. Denbighshire offers a single entry in September each year. Ysgol Caer Drewyn has an overall pupil capacity of 117 and the admission number for nursery place is 16. A school booklet containing details of nursery education is sent to parents of prospective nursery pupils. Parents are also invited to visit the school during the term before the child is admitted in order to discuss school procedures with members of staff.

SCHOOL UNIFORM

White or light blue polo shirt

Navy blue sweatshirt or cardigan with the school logo

Grey, charcoal, black or navy school trousers (school shorts in the summer term)

Grey or Navy skirt (length - no shorter than the knee)

Blue checked dress (summer term)

White, grey, black or navy socks/tights

Flat black or navy shoes/trainers (flat sandals with a strap can be worn in the summer term)

If wellington boots are worn to school a change of footwear must also be provided.

Hair – neat and tidy, no extremes of style or colour (To be tied back for PE and swimming lessons)

No make-up or nail varnish to be worn

No tattoos to be worn

Jewellery – only watches and stud earrings to be worn.

The school uniform can be ordered from the website **schooltrends**. Please see the school secretary for further information. Second hand uniform is also available for free in the school reception.



SCHOOL DINNERS

School meals are cooked on the premises. Parents will be notified regarding cost of meals throughout the school year. All school meals are nutritionally balanced in line with Welsh Government recommendations (known as Appetite for Life). Copies of the school menu will be sent home regularly across the year and the weekly menu features in our newsletters. School dinners are now free. The Welsh government has extended this to all primary year groups. Children are also allowed to bring a healthy packed lunch. We have leaflets available which provide information about balanced packed lunches. Children should NOT bring glass containers to school.

If you think your child is entitled to a free school meal, please contact either the school secretary or the Benefits office on 01824 706316 or 706312 or 706302.

WATER

We actively encourage pupils to drink water throughout the school day as it helps boost concentration and promotes good health. Children are given water bottles at the start of nursery. Children have access to water coolers throughout the day to fill their bottles. Bottles can be purchased from the school office for £1.50. Water bottles are sent home each day for Cleaning.

BREAKFAST CLUB

We have a breakfast club at the school. The club starts at 8:15am and runs until 8:50am. The food provided is in line with Welsh Government recommendations and includes non sugar coated and non chocolate coated cereals, toast, fruit juice and fruit. On occasions we provide healthy variations in the food provided. There is a charge for the child care element of the club and this paid via ParentPay. You can book on via our Facebook link.

BREAKTIME FOOD

School milk is given for afternoon break for the infants. All infant pupils are entitled to free school milk. Ysgol Caer Drewyn is part of Denbighshire's Healthy School initiative. Children are allowed to bring their own healthy snack in to eat at playtimes. We do not allow crisps, sweets or chocolate.

PACKED LUNCHES

In the warmer months if pupils bring their own **healthy** packed lunches, we suggest that they are kept cool (especially if they contain cooled meats or dairy products).

We do not have a fridge to store packed lunches in school so we suggest you place ice packs or a frozen carton of juice in the packed lunch box to keep the contents cool.

If packed lunches are prepared the night before, always store them in a fridge overnight.



ABSENCE

Regular attendance is most important. If your child is absent, please let us know the reason as soon as possible by a written letter, telephone call or a personal visit. If possible, please let us know beforehand of appointments at the hospital, dentist, and doctor etc, your child can then be given his/her registration mark.

If an appointment involves your child leaving school during the day, please arrange to meet him/her from school, as we discourage children going home on their own during the day for reasons of personal safety. Please request a medical card from the school secretary.

If it is necessary to take the family on holiday during the term time, please ask for a leave of absence form from the school. Denbighshire's policy is not to authorise any leave of absence but the governors have agreed that the headteacher can use their discretion to authorise an absence if the child's attendance is above 95%.



Days off school add up to lost learning

175 NON SCHOOL DAYS A YEAR 175 days to spend on family time, visits, holidays, shopping, household jobs and other appointments					
190 DAYS FOR YOUR CHILD'S EDUCATION EACH YEAR	10 days absence 180 DAYS OF EDUCATION	19 days absence 171 DAYS OF EDUCATION	29 days absence A term missed 161 DAYS OF EDUCATION	38 days absence 152 DAYS OF EDUCATION	47 days absence 143 DAYS OF EDUCATION
100%	95%	90%	85%	80%	75%
Good Best chance of success. Gets your child off to a flying start		Worrying Less chance of success. Makes it harder to make progress		Serious Concern Not fair on your child. Court action!	

Attendance

Whole school 93.5%.
(Increase on the previous year 92.8%)
Boys 92.8%.
Girls 94.4%

Our target for 2024-25 is 95%.



MEDICAL

Please let us know of any helpful medical information about your child e.g. disabilities, allergies and the need for medication at school. You will be asked to fill in a medication form. Please also inform us of any change of address or telephone number.

If both parents are working during the day, it is useful for us to have a telephone number of a relative, friend, neighbour, etc., whom we can contact if your child is taken ill during the day.

During your child's Reception year you will be sent a health questionnaire by the School Health service. Medicals will be arranged for your child if necessary—that is, if there is any health issues which could affect your child's education. Hearing, Vision, Height and Weight monitoring will be carried out with your consent by the Health Care Assistants, under the school nurses supervision. The School Health Service will be available to your child throughout their stay at school. The school nurse can be contacted by phone for support on 03000 859719.

ILLNESS

Should your child suffer with an illness or condition for example Chicken pox, Impetigo, Mumps etc., we have an up to date list from Conwy and Denbighshire NHS Trust regarding recommended exclusion periods from school. We promote good hand hygiene and the importance of using tissues when they have a cold.

SCHOOL SAFETY

The safety of our pupils is of paramount importance to the Governors who continue to monitor all aspects of Health and Safety at Ysgol Caer Drewyn. If it is necessary for you to pick up your child during school hours, please use the main entrance/office. Parents are not permitted to drive through the school gates without permission from the Head Teacher. All the school gates are closed, and we ask for them to be kept closed during the school day to maintain the children's safety. No child is permitted to open any external doors to visitors.

SUN SAFETY

During the sunnier weather we encourage children to bring in water bottles, sun tan lotion and hats. The children will receive a sun safety lesson and you will be asked to sign a sun safety consent letter. Pupils are not allowed to share sun tan lotion.

ACCIDENTS/EMERGENCIES

Despite our utmost care, accidents do sometimes occur. Several members of staff have had First Aid Training and there are adequate First Aid facilities at school. The majority of accidents are minor ones and are dealt with there and then on the spot. In the event of a serious accident, an attempt will be made to contact you. If you cannot be contacted, the Head teacher, Deputy Head teacher or Teacher in Charge reserve the right, acting on medical advice to take whatever action is necessary. You will be asked to complete a form giving the name of your Doctor, and telephone numbers and addresses where you may be contacted in an emergency.



THE CURRICULUM

Our curriculum encompasses the developmental needs of children. At the centre of the statutory curriculum framework lie the holistic development of children and their skills across the curriculum, building on their previous learning experiences, knowledge and skills.

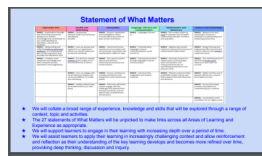
Children learn through first-hand experimental activities with the serious business of ‘play’ providing the vehicle in their formative years. Through their play, children practise and consolidate their learning, play with ideas, experiment, take risks, solve problems, and make decisions individually, in small and in large groups. First-hand experiences allow children to develop an understanding of themselves and the world in which they live. The development of children’s self-image and feelings of self-worth and self-esteem are at the core of this phase.

The curriculum aims to be up-to-date and motivating for all learners.

Subject and skills framework content has been revised to produce an enriched curriculum that will motivate and meet the needs of individual learners

The statutory Areas of Learning are:

- Health & Wellbeing**
- Language, Literacy and Communication**
- Mathematical & Numeracy**
- Science & Technology**
- Humanities**
- Expressive Arts**



The curriculum has been developed to contribute to learners' understanding of -

THE FOUR CORE PURPOSES

All our children will be supported to develop as:

- ***ambitious, capable learners** - ready to learn throughout their lives
- ***enterprising, creative contributors** - ready to play a full part in life and work
- ***ethical, informed citizens** -of Wales and the World
- ***healthy, confident individuals**– ready to lead fulfilling lives as valued members of society

Skills integral to the Four Purposes will be developed within a wide range of learning and teaching. Across the Curriculum Pupils will learn the importance of recognising, using and creating different types of value including financial, cultural, social and learning value including;

- ***Creativity and innovation** - be given a space to be curious and inquisitive
- ***Critical thinking and problem solving**-supported to ask meaningful questions and evaluate information
- ***Personal effectiveness**– develop an emotional intelligence, becoming confident and independent
- ***Planning and organising**– to set goals and make decisions



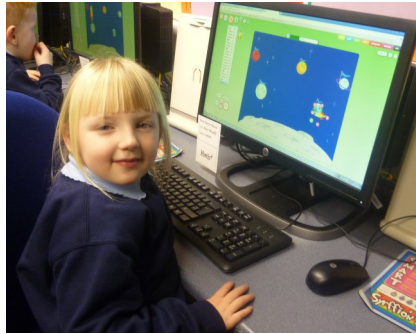
INFORMATION TECHNOLOGY

ICT VISION

Information Technology and Communication is an integral part of modern life today and the curriculum for Wales. Our aim therefore is to develop every child's confidence in ICT to prepare them for the changing technological world ahead of them through science and technology, cross curricular lessons and in DCF.

By accessing the various and latest technological resources, the pupils ICT skills will be extended through exciting and interesting methods.

We ensure that all staff and pupils at Ysgol Caer Drewyn have a positive attitude towards ICT and will develop the necessary skills in the subject to aid cross curricular teaching and learning.



PLANNING FOR ICT

As a school we embody ICT skills within learning experiences across the curriculum so that we ensure a continuation of skills throughout the school.

RESOURCES

The school is fully networked so ICT can be accessed by all throughout the school. There are computers, chrome books, laptops and i-pads along with interactive teaching resources. These learning resources are all used by students as study aids. We pride ourselves in being innovative in the use of new technologies whilst using the best of traditional methods of teaching. The school use ICT as a tool for homework, with home access for pupils on specialist software.



INTERNET SAFETY RULES

- The School owns all the IT devices and will set rules for you to use them.
- You will only be able to use the IT devices or the Internet when a teacher or other member of staff is present.
- You will be able to use the internet, but only sites chosen by the School.
- You will only be allowed to play games chosen by the School.
- You will only be able to use safe search engines.
- The IT devices and Internet use may be monitored by the School and your parents or carers told if you are not using them safely.
- If you see any pictures or file while using the school IT devices that make you feel uncomfortable report it to a teacher or member of school staff.
- Do not give anybody your name, address or name of your school to anybody you speak to on the Internet.
- Do not arrange to meet someone you meet on the Internet.
- Do not send messages that you know will upset someone.
- Hwb is used by all the children and allows them access to various programs such as office, teams and word.

RELIGION, VALUES & ETHICS (RVE)

Religion, Values and Ethics replaces 'Religious Education' under the New Curriculum for Wales (CFW). It is taught within the Humanities Area of Learning. It also reflects the Four Purposes of the Curriculum.

Through the teaching of RVE will learn that religious traditions in Wales are in the main Christian. Pupils will also learn about the teaching and practices of other Religions represented in Wales.

RVE is taught in an objective and impartial way that does not encourage pupils to be religious or non-religious. Parents and carers cannot withdraw their child(ren)

COLLECTIVE WORSHIP

Monday	Class assembly
Tuesday	Class assembly
Wednesday	Whole school assembly
Thursday	Whole school assembly
Friday	Whole School assembly

The assemblies will have a different focus. These include stories from the Bible, moral stories, SEAL stories as well as stories based around national events, Welsh ethos and school values. We also have a thought of the week which we reflect on during the week.

EDUCATIONAL VISITS

All pupils are given an opportunity to take part in an educational trip or visit occasionally. You will be informed well in advance of any educational visits.



PHYSICAL EXERCISE

Physical Exercise is now part of the Health and wellbeing AOLE. We believe in educating children about healthy lifestyles. The school has a hall suitable for gymnastics and dance activities, and a large football field. The children in years 3-6 are transported to Corwen swimming pool where they follow an ASA swimming programme.

All children must take part in physical activities, and can come to school dressed in their kit on their PE days, for which they need:

PE Kit

Sport shorts in black or navy and white or light blue t-shirt, black pumps for indoors.

Trainers will be required during the summer term.

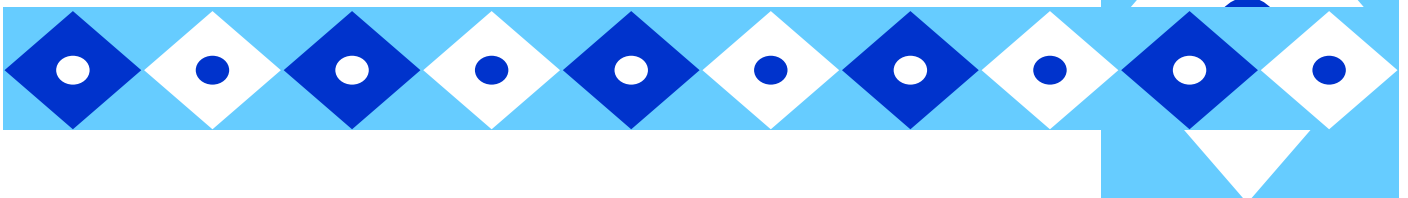
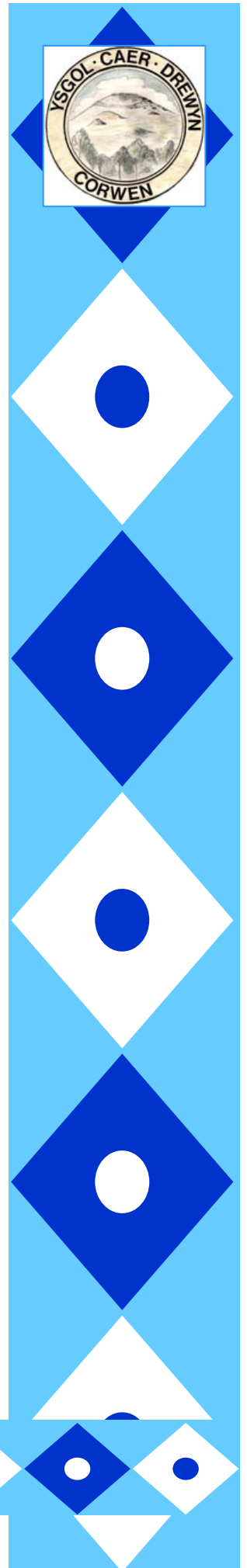
Trainers, black or navy shorts and white or light blue t-shirt.

Track suits may be worn outdoors.

Please mark your child's clothes clearly with his/her name, especially coats, sweaters/cardigans, wellingtons and P.E. kits, as so many of them look alike. Long hair should be tied back for PE lessons. Children should have a change of footwear if they wear Wellingtons for school.

Ear-rings are NOT a recognised part of school dress and we prefer that they are not worn at all. If however they are worn, they should be studs.

Health and wellbeing and creative arts are integral in the new curriculum for Wales and we incorporate Pausepoints and Kiva into our everyday school life.



PUPIL VOICE– Four Purpose Parliaments

SCHOOL COUNCIL & Kiva (Ambitious, Capable Learners)

We have an active school council Parliament made up of representatives from years 2 to 6. The children are elected every year by their peers and meet regularly to discuss school issues. Mrs Charlotte Davies works with the school council closely.

ECO-COMMITTEE (Healthy and Confident Learners)

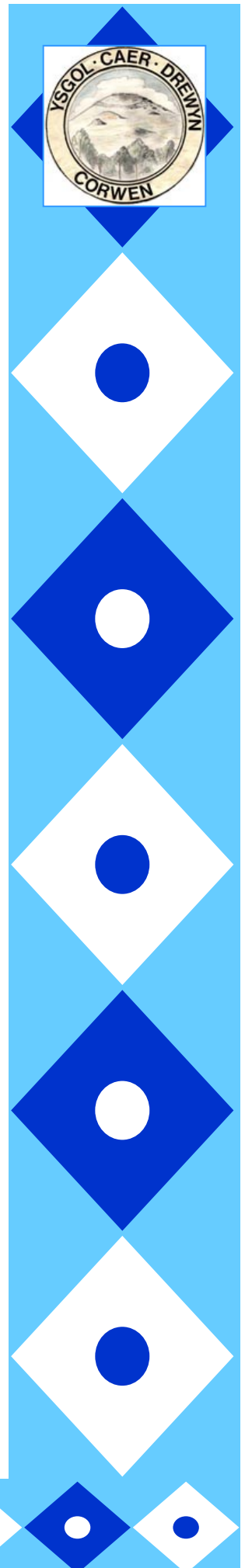
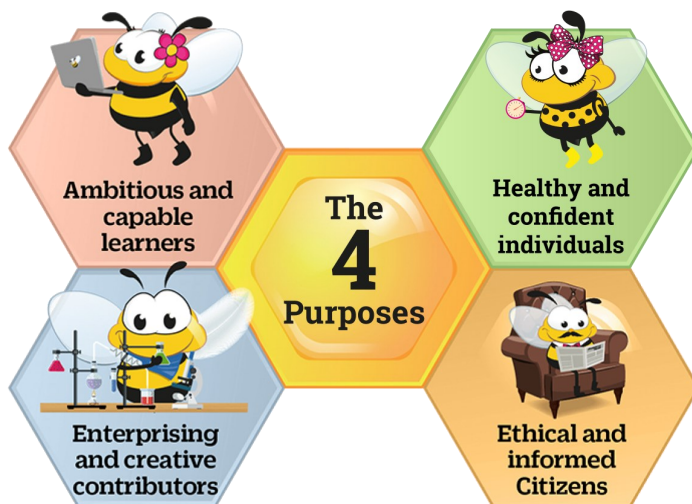
We have an active Eco committee Parliament made up of representatives from Year 3-6. The children are elected every year by their peers and regularly meet to discuss 'green' issues. We currently hold the Platinum green flag award for our work. This group also discuss ideas about improving school meals, working with our cook Aunty Lindsay. We regularly hold "Come dine with me" lunches where family members can join us for lunch. They promote sport and healthy choices within the school and are playground buddies job to ensure everyone is happy and healthy at play and lunch times and help people if they can.

ROAD SAFETY OFFICERS (Enterprising, creative Contributors)

We have our road safety Parliament which is made up of representatives from Years 3-6 and staff. They run competitions throughout the year to highlight the importance of safety to all pupils. Kerbcraft lessons are also run with the infant pupils. We have a bus (during winter months) which collects pupils from town and also taxis which collect children from some locations. They also highlight the safety of sun safety and run competitions and create displays to illustrate these points.

CRIW CYMRAEG PARLIAMENT (Ethical, Informed Citizens)

These pupils work with Miss Lewis to promote the Welsh language and ethos in the school. This is part of the Welsh government "Siarter Iaith Gymraeg" / Cymraeg Campus initiative. They are also our digital leaders within school supporting with online safety and promoting apps and programs the children in classes can use in school and at home.



RELATIONSHIPS & SEXUALITY EDUCATION (RSE)

-Under the new Curriculum for Wales (CFW) RSE replaces Sex Education

In our changing world, where the media influences our children's awareness of :

- relationships and identity
- sexual health & well-being
- Empowerment, safety & respect

we have a responsibility as a school to develop the child's awareness of the above matters in a sensitive manner. Health education is part of our Personal and Social Education programme.

EQUAL OPPORTUNITIES

The school has a strategic equality plan that ensures equality of education and opportunity for all pupils, staff, parents and carers receiving services from the school, irrespective of disability, race, gender, age, sexual orientation, religion or belief, gender reassignment, pregnancy and maternity, marriage and civil Partnership. We aim to develop a culture of inclusion and diversity in which all those connected to the school feel proud of their identity and area able to participate fully in school life. We will tackle discrimination by the positive promotion of equality, challenging bullying and stereotypes and creating an environment which champions respect to all.

DATA PROTECTION

The school collects information about pupils and their parents at admission to school and for specific purposes during the school year. Every effort is made to ensure the accuracy and security of the data collected which is generally stored on the school's computerised management information system. Individuals have certain rights of access to personal information that local authorities and the Welsh Government hold about them.



TRANSFER TO SECONDARY SCHOOL

In order to ensure continuity in bilingual education our pupils are transferred to Ysgol Dinas Bran Llangollen. A close relationship has been established with Ysgol Dinas Bran and there exists constant cooperation between the 2 schools.

There is a transition plan in place between the secondary school and our cluster of schools which includes how continuity of learning will be achieved through curriculum design, how individual pupil's progression will be supported as they transition and how learning needs and well-being will be supported.

An effective transition week and additional support is offered during the summer term prior to pupils starting in September.

GOVERNING DOCUMENTS

Documents produced 'by' and 'for' the governing body are available for viewing at the school provided that the Head teacher or Chair of the Governor's receiving notification of such request.

ASSESSMENT AND MONITORING

In line with the curriculum for Wales, effective feedback and assessment for learning are ongoing throughout the day. A progress report is given to parents in the summer term and open evenings (3 per year) also give parents an opportunity to see and discuss their child's progress with the class teacher. Pupils from years 2-6 complete the personalised assessments in reading, numeracy procedural and reasoning. Termly Assessments weeks are carried out by class teachers to monitor progress and set next steps, this information is then included in our pupil progress trackers. Pupils also participate in pupil progress meetings with their class teachers where they discuss their strengths and areas for development and set/amend their targets. We also use Seesaw to collect and celebrate pupils work.

COMPLAINTS PROCEDURE

If you are unhappy about any aspect of your child's education, curricular or pastoral care please contact the headteacher. Most problems can be dealt with in school. If you are still unhappy with the way the complaint is dealt with, please contact the Chair of Governors. If parents feel unsatisfied with the way your Complaint is handled by the governors, then the Local Authority can be contacted. Formal complaints policy and procedures are available from the school office and on our website www.ysgolcaerdrewyn.co.uk

PERIPATETIC MUSIC LESSONS

Pupils can receive peripatetic music lessons from vocal, harp, guitar, piano and drums during the school year. The lessons are provided by Denbighshire Music Cooperative. Instruments are supplied on loan. The cost is £87:50 per term (£45 for those receiving Free School Meals) for 30 lessons. The cost of lessons currently subsidised by the governing body.



PARENT PARTICIPATION

Parents are warmly invited to become involved in the life of the school. We encourage parents to become involved during the school day, assisting with various activities. If you feel that you could offer some assistance, please contact the Head teacher. We have an active Parent Teachers' Friends Association (PTFA) this association exists to assist the school in any possible way, through social and community activities to raise funds for the provision of equipment, which would not normally be provided by the Education Authority. All parents are welcome to become involved and if interested or require more information please contact the Headteacher or Deputy. We hold parent engagement activities every term within every class where we invite family members in to work with children and staff on projects, lessons or trips. Parents can volunteer in school by completing the necessary forms provided by the Headteacher.

COMMUNICATION BETWEEN HOME AND SCHOOL

During the course of the year, there are scheduled occasions when parents are invited to school for a discussion with their child's class teacher. It is also important to note that parents are welcome to visit the school at any time to discuss their children's education and welfare, or any problems they may have. Could you please acknowledge teachers inability to leave their class during lesson time. If you would like to talk to us, kindly make arrangements beforehand. A weekly newsletter is provided to keep parents up to date with events at the school. We also have a Facebook page, a twitter account, text messages as well as a website which are invaluable ways of communicating between home and school.

HOMEWORK

Homework tasks are set electronically and are based on activities that children have completed with their class teachers. At the start of the year your child will be provided with a laminated copy of their school logins which include Hwb, Mathsframe, Letterjoin, TTrackstars and teach your monster to read. The children will be taught how to access these within their classes and will be au faux with this before any homework tasks are set.

SEESAW

The children use seesaw to share work, missions, tasks completed with school staff and parents. On occasions homework tasks made be set using seesaw. You are able to "like and comment" on the work the children share with you.

PASTORAL CARE

Care of the children is the responsibility of all the staff but each child is placed in the specific care of a class teacher. By encouraging respect, kindness, self-discipline and self-esteem we hope that each child will become a worthy member of the community and we look for parental support in this matter.



ADDITIONAL LEARNING NEEDS

Pupils with Additional Learning Needs (ALN) are supported through an Individual Development Plan (IDP). In this plan all of their Additional Learning Provision (ALP) will be recorded and monitored. The processes and expectations of how this is managed are outlined in the 'Additional Learning Needs code for Wales'

Pupils without an ALN but who require a boost or some extra support may benefit from accessing programmes and interventions from our **universal** offer of provision – this is how, as a school, we cater for the differentiated needs of a co-hort of pupils. At times children may require some additional **targeted** support and may be offered further extra programmes and support.

Further details of this can be found in our school's 'Inclusion Protocol' document.

All pupils have individual targets which are monitored termly.

Parents are welcome to discuss the 'Additional Learning Needs code for Wales' and the 'Inclusion Protocol' with the Head teacher and members of staff.

The decision to admit children with disabilities is made in consultation with the Head teacher, Governors, parents and Local Education Authority

The final

decision would depend upon a number of factors including the level of support that can be offered to the child in order for him or her to access the curriculum and the accessibility to the child of the building and other facilities.

A child with disabilities would have their Additional Learning Provision requirements set out within their IDP, this would specify the nature of the support needed for that child to access the school and the curriculum. The Head teacher and governors would ensure that this support was provided and that any additional aids were purchased.

GROWTH MINDSET

Our wish for all pupils at Ysgol Caer Drewyn is to encourage children to become confident and resilient learners. In order to fulfil this we as a team of parents and staff need to be modelling the mindset of a learner who is not afraid of mistakes but who thrives and learns from them knowing that this is part of the learning process. The way we encourage children to learn and explore is vital to their success not only in at school but at home as well. We complete PausePoints, mindfulness activities with the children. We have sleeping lions within classrooms to aid children with their feelings.

DEVELOPING A GROWTH MINDSET	
INSTEAD OF.....	TRY THINKING....
I'm not good at this	What am I missing?
I give up	I'll use a different strategy
It's good enough	Is this really my best work?
I can't make this any better	I can always improve
This is too hard	This may take some time
I made a mistake	Mistakes help me to learn
I just can't do this	I am going to train my brain
I'll never be that smart	I will learn how to do this
Plan A didn't work	There's always Plan B
My friend can do it	I will learn from them



BEHAVIOUR AND SCHOOL DISCIPLINE

The Head teacher and staff will do everything possible to create a happy school life. We expect a responsible attitude and proper, thoughtful conduct from our pupils. Pupils will be expected to show respect towards (a) school teaching and ancillary staff (b) fellow pupils, school buildings and school equipment.

Guidance, rather than punishment, is the school's philosophy. If a pupil does not respond, privileges may be taken away. Serious disciplinary problems will be referred to the Head teacher and in extreme circumstances parents will be asked to visit the school for a full report. The staff uses a range of rewards to promote good behaviour throughout the school. We have restorative conversations with children and all staff have been trained in this practice.

The school concentrates on rewarding and praising the positives and reinforcing our 3 school rules **be ready, be respectful, be safe** based around Paul Dix training.

USE OF REASONABLE FORCE, RESTRICTIVE PHYSICAL INTERVENTION AND 'TIME OUT'

In order to ensure the safety of all members of the school community and visitors, the school may on occasion have to resort to the use reasonable force, a restrictive physical intervention, or 'Time Out'.

Section 93 of the Education and Inspections Act 2006, replaced Section 550A of the Education Act 1966, and enables school staff to use such force as is reasonable in the circumstances to prevent a pupil from doing, or continuing to do, any of the following:

- Committing any offence (or, for a pupil under the age of criminal responsibility, what would be an offence for an older pupil)
- Causing personal injury to, or damage to the property of, any Person (including the pupil himself) or Prejudicing the maintenance of good order and discipline at the school or among any pupils receiving education at the school, whether during a teaching session or otherwise.

The complete policy on the use of reasonable force and restrictive physical intervention is available on the school's web site or as a hard copy on request.

CHILD PROTECTION PROCEDURES

All members of the staff follow the procedures set out in the All Wales Child Protection Procedures document, a copy of which can be obtained at the school. All staff receive annual Child Protection training.

The named teacher for responsibility for Child Protection and Looked After Children is Mrs. Jayne Davies; in her absence Mrs. E. Vaughan Evans. If a member of staff suspects that a child has been abused or is at risk of suffering abuse the Head teacher will be immediately informed of the concern. The designated person will inform by telephone, **without delay**, the Duty Social Worker, of the Child Protection Team and complete a referral form. Our child protection governor is Mr Jeff Eggington.





WELSH

Welsh is taught at Caer Drewyn as a second Language within the LLC area.. Part of the philosophy of teaching Welsh involves learning Welsh in an incidental manner, i.e. teachers will greet children in Welsh; children may ask for things in Welsh. Most of the work

entailed in learning Welsh is oral in nature although it does also involve a little written work. We also celebrate and appreciate our Welsh culture.

We are a predominantly English medium primary school but with significant use of Welsh (*currently Category T2 as of Sept 2022*).

Pupils in the infants experience the areas of learning in both languages but with greater emphasis on English. In the juniors, both Welsh and

English are used in teaching but there is greater emphasis on English. Welsh is used as the medium of teaching or learning for between 20% and 50% of the primary curriculum overall. The subjects of Art and PE are taught largely through the medium of Welsh. We also have a Criw Cymraeg who are working on all the Cymraeg Campus targets with Miss Lewis..

CYMRAEG CAMPUS (Welsh Language Charter)

At Ysgol Caer Drewyn we want to inspire our pupils to use Welsh in all aspects of their lives. All members of the school community have a part to play including the school council, learners, parents, carers, governors and the wider community.

FRENCH

Our MFL is French and is part of the LLC AOLE, and children explore and learn this language within their school experiences.

EDUCATIONAL VISITS

All pupils are given an opportunity to take part in an educational trip or visit occasionally. You will be informed well in advance of any educational visits. Children are expected to wear school uniform on any day outings unless directed

CHARGING POLICY

- Although no charge will be made for activities mainly in school time, the school will ask parents to make a voluntary contribution to meet the costs incurred by the school. It is pointed out that the school is not in a position to subsidise ANY visits and if sufficient voluntary contributions are not received then the visit will not take place.
- Charges will be made for activities, which take place mainly or wholly out of school time e.g. residential visits.
- A charge will be made for the provision of music tuition
- Swimming is deemed to be part of the Curriculum of the school and there is no charge made to parents.
- A charge for ingredients or materials used in after school clubs will be requested.
- Where school property is lost or damaged as a result of pupil's Bad behaviour then payment from parents may be requested. Pupils who will be entitled to remission are those whose parents are in receipt of income support, job seekers allowance (income based) or child tax credit only (with an income below £13,230).



PROVISION OF TOILET FACILITIES.

There are 3 toilet blocks accessible for children; 1 in the Nursery and Reception class, 1 in the year 1 and 2 block in the juniors area. The toilets have been refurbished. There are staff toilets and an accessible toilet which also has baby changing facilities. The caretaker and cleaner ensure the cleaning of all toilet facilities is to a high standard.

INFORMATION FOR ABSENT PARENTS

If you are a parent that is not currently living with their child on a permanent basis and would like to keep in touch with the school regarding your child please contact the school office on 01490 412418 or you can email on caer.drewyn@denbighshire.gov.uk.

We can arrange for school newsletters to be emailed to you each week (or you can check our news page on our website) and for school reports to be sent to you when they are available. Parents evening dates will be advertised in our newsletter and will be on the calendar within this website. Parent consultations are by appointment only, please contact the office if you require one. Absent parents already on our mailing list will be emailed asking if an appointment is required.

If you want to be kept informed by the school, you will be required to keep the office informed of your current contact details, including your postal and email addresses. Postal and email address details will be checked with you once a year. The school will be unable to send school reports (or any information regarding your child) unless your postal and email addresses have been confirmed by you.

If you wish to know what your child is learning during the current term, please check your child's class page on our website. If you have any questions please contact the school.

HEADLICE

Head lice is a common problem that affects most people at some time or other. The aim of the policy is to reduce the problem for you as parents/carers and for us as a school. We will share information with parents/carers on a regular basis about checking for headlice and how to treat them. We will ask parents/ carers to be vigilant in checking their child's hair.

If a pupil in school is suspected to have a live moving louse, their parent/carer will be informed (in confidence) so that they can check and treat the infection. If the headlice infection continues, we will send out a confidential letter to the pupils parents./carers; information mat also be shared with the School Nurse so that advice and guidance can be provided. The school nurse and/or other agencies will be informed of poor hygiene including extreme or, persistent cases of headlice infection. A pupil with headlice will not be excluded from school. For more information about headlice and treatment please visit www.nhsdirect.wales.nhs.uk/encyclopaedia/h/article/headlice#tTreatment



SCHOOL TERM DATES 2023-2024

Autumn term start	02/09/2024
Half term close	28/10/2024
Half term open	04/11/2024
End of term	23/12/2024

Spring term start	07/01/2025
Half term close	24/02/2025
Half term open	03/03/2025
End of term	10/04/2025

Summer term start	28/04/2025
May Day holiday	05/05/2025
Half term close	26/05/2025
Half term open	02/06/2025
End of term	18/07/2025

